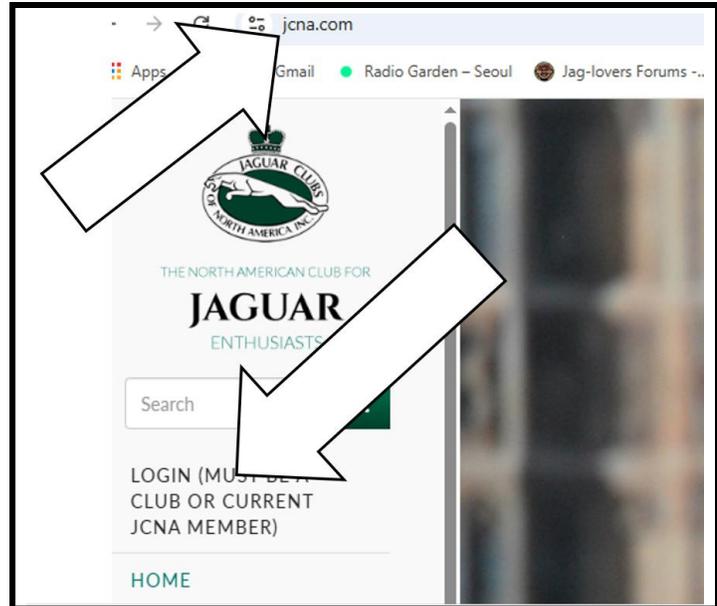


## CR-7B2     How to enter the Entrant's Concours Scores

1. Type **jcna.com** to go to the JCNA home page.
2. Click on the **LOGIN** option.

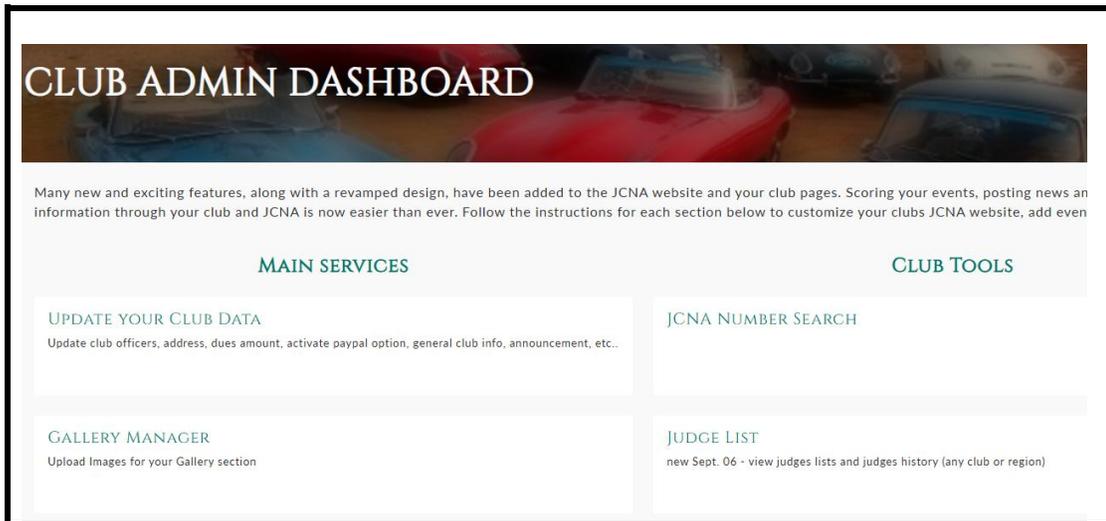


3. Each club has a unique **Username** and **Password**.

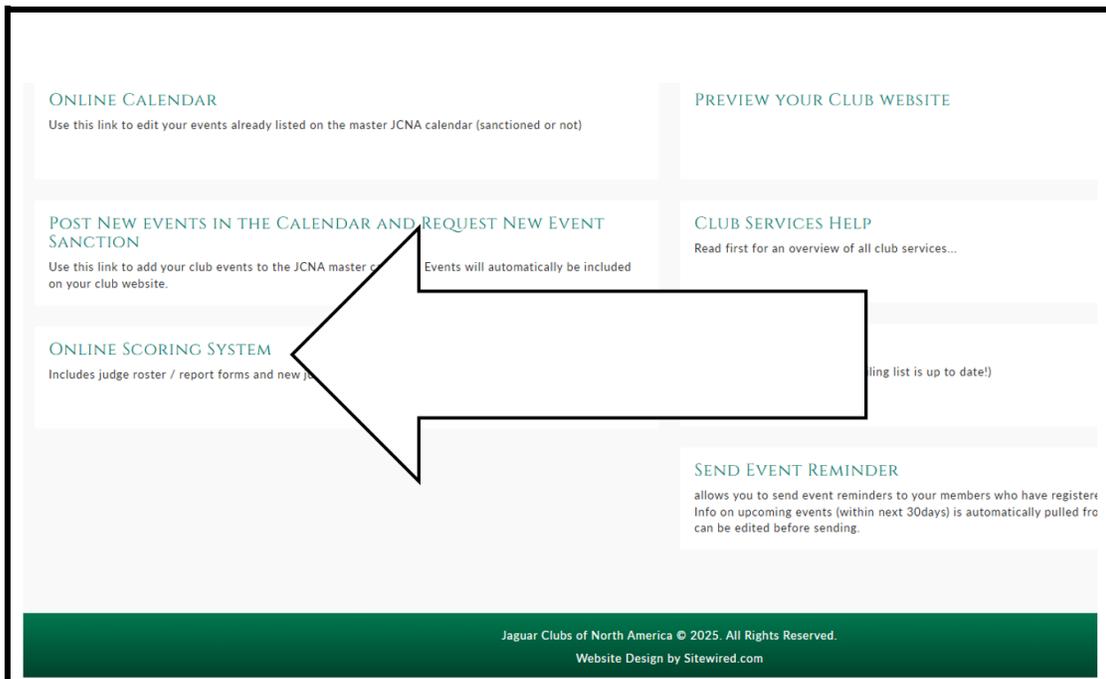
A screenshot of the login form on the website. It features two input fields: 'Username\*' with the text 'sw07' entered, and 'Password\*' with a masked password represented by seven dots. Below the password field is a green 'Log in' button with a right-pointing arrow icon.

4. If you don't know what it is, contact the JCNA web master.

5. The **CLUB ADMIN DASHBOARD** screen is displayed.



6. Scroll down to the bottom of the screen, then click on the **ONLINE SCORING SYSTEM**.



7. When the **ADD SCORES** window is displayed, click on the **Edit Score** option.

**ADD SCORES**

ADD SCORES

Welcome to your Club's Sanctioned Event Results page! If this is your first time using the Online Scoring System, please take a moment to read the detailed instructions below.

1) To add a new event for your club, you must go back to your club's home page by clicking "Club Home" in the top right corner of the website, and then clicking "Post New Event".

2) Enter scores for events by clicking "Add Score" to the event you wish to add scores to. The events below will only be sanctioned events that have not yet been marked "Official" by the Event Manager.

3) To edit scores, click on "Statistics" next to the event you wish to edit, and click "Edit" next to the score you wish to edit. The scores you enter will be editable until the event is marked "Official" and will only be viewable by the rest of JCNA upon approval from the Event Manager.

4) To find a JCNA number using the member's name, click on "Club Home" in the top right corner of the website, then click on "JCNA Number Search" under your Club Tools.

\* Submission of Concours results constitutes a certification that the Concours was conducted in accordance with all JCNA Concours Judging requirements. Subsequent indications to the contrary may be grounds for nullification of the results.

\*\* For your club to be covered by JCNA event liability insurance, you must forward the event fee and form for all non-JCNA members who participated in your event.

| Title                   | Event Date   | Location | Event Manager | Event Manager Contact | Event Manager Phone | Event Manager Email | Event Manager Address | Event Manager City | Event Manager State | Event Manager Zip | Event Manager Country | Event Manager Website | Event Manager Social Media | Event Manager Other | Event Manager Notes | Event Manager Actions |                       |
|-------------------------|--------------|----------|---------------|-----------------------|---------------------|---------------------|-----------------------|--------------------|---------------------|-------------------|-----------------------|-----------------------|----------------------------|---------------------|---------------------|-----------------------|-----------------------|
| 2025 RMJC Concours      | Jun 21, 0025 | Cherr    |               |                       |                     |                     |                       |                    |                     |                   |                       |                       |                            |                     |                     |                       | Edit Score Statistics |
| Front Range Slalom 2015 | Aug 16, 2015 | Front    |               |                       |                     |                     |                       |                    |                     |                   |                       |                       |                            |                     |                     |                       | Add Score Statistics  |

8. The name of the club's concours is displayed. Click on the **Add Member Event Result Entry** option.

**Title\***

2025 RMJC Concours Result

**Event**

2025 RMJC Concours (19278)

**Event Type**

Concours

**Host Club**

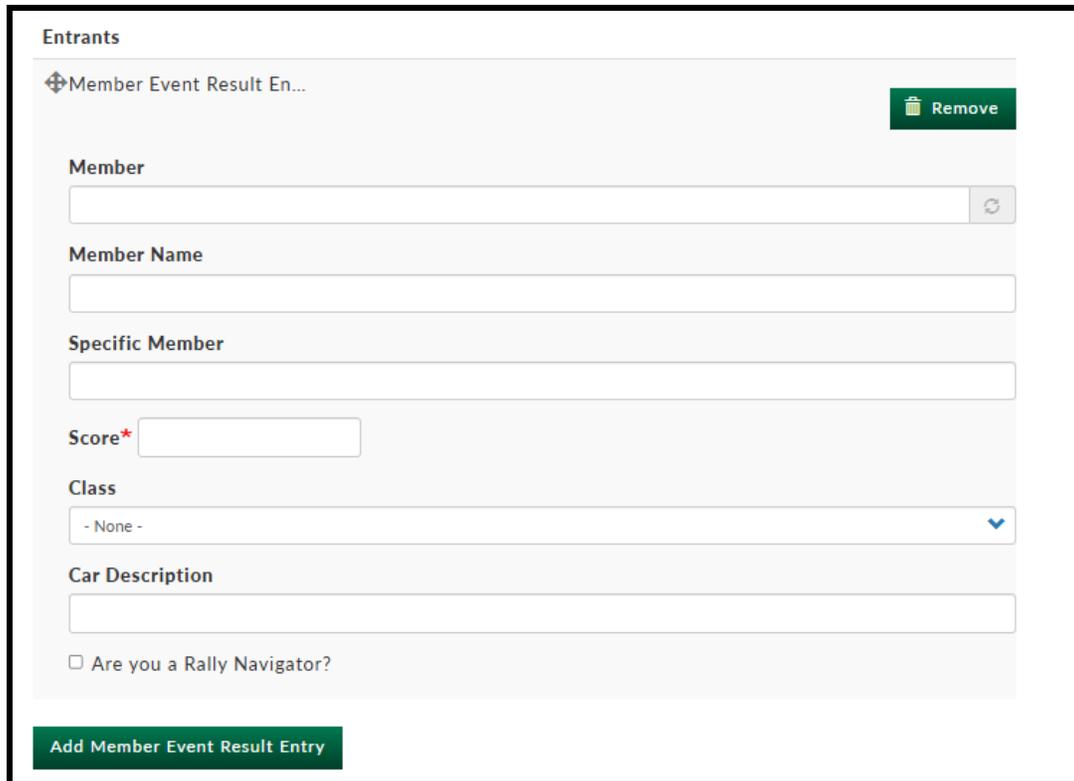
Rocky Mountain Jaguar Club

**Entrants**

No Paragraph ad

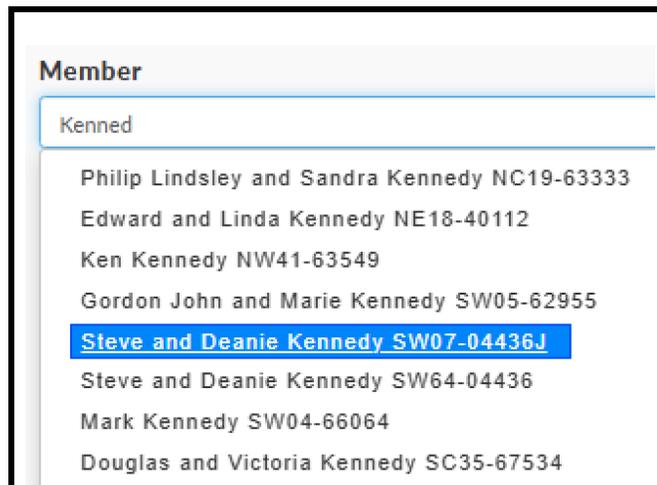
**Add Member Event Result Entry**

9. Above the **Add Member Event Result Entry** option, the **Entrants, Member Event Result En...** screen is displayed.



The screenshot shows a form titled "Entrants" with a sub-header "Member Event Result En...". A green "Remove" button is in the top right. The form contains several input fields: "Member" (with a refresh icon), "Member Name", "Specific Member", "Score\*" (with an asterisk), "Class" (a dropdown menu currently showing "- None -"), and "Car Description". At the bottom, there is a checkbox labeled "Are you a Rally Navigator?" and a green "Add Member Event Result Entry" button.

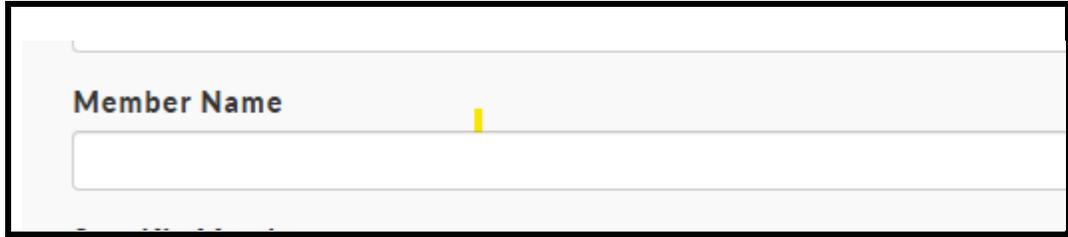
10. Type in the **Entrant's last name**, then a drop down window is displayed showing all Entrants with that last name. Click on the appropriate name.



The screenshot shows a dropdown menu titled "Member" with the text "Kenned" entered in the search field. The dropdown list contains the following entries:

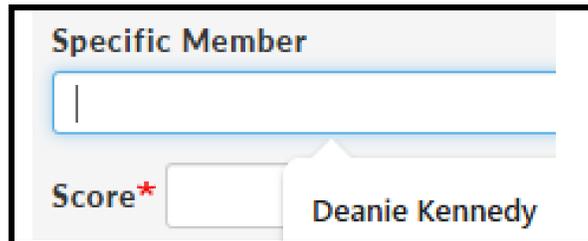
- Philip Lindsley and Sandra Kennedy NC19-63333
- Edward and Linda Kennedy NE18-40112
- Ken Kennedy NW41-63549
- Gordon John and Marie Kennedy SW05-62955
- Steve and Deanie Kennedy SW07-04436J** (highlighted in blue)
- Steve and Deanie Kennedy SW64-04436
- Mark Kennedy SW04-66064
- Douglas and Victoria Kennedy SC35-67534

11. Leave the **Member Name** field blank.



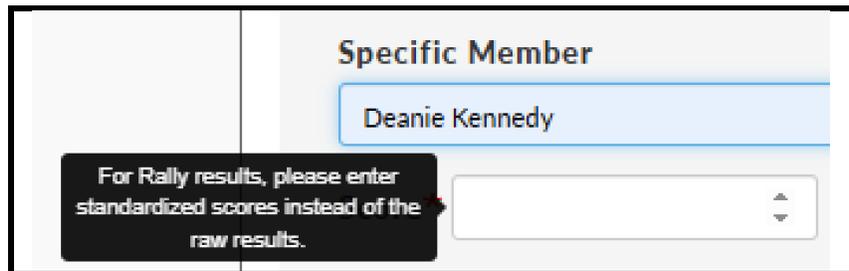
A screenshot of a form field labeled "Member Name". The field is empty, with a yellow cursor visible at the end of the input line.

12. No information is required in the **Specific Member** field, but a name or names can be added if an entrant want to highlight which individual of the household membership is showing the vehicle or competing in the competition.



A screenshot of a form field labeled "Specific Member". The field is empty. Below the field, there is a "Score\*" label and a text input field containing the name "Deanie Kennedy".

13. Click in the **Score** field. A message regarding Rallies is displayed.



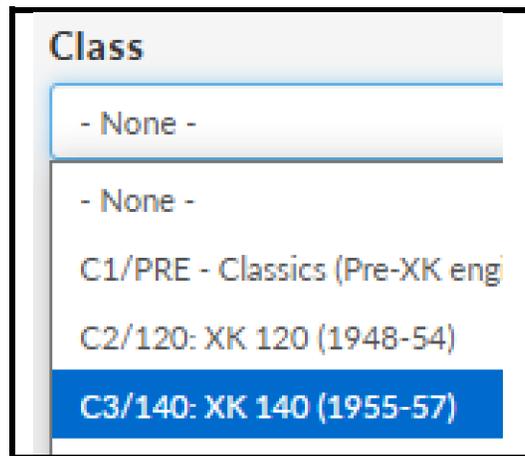
A screenshot of a form field labeled "Score\*" with a tooltip message. The tooltip text reads: "For Rally results, please enter standardized scores instead of the raw results." The "Specific Member" field above it contains the name "Deanie Kennedy".

14. Click in the **Score** field again, then enter the concours scores.



A screenshot of a form field labeled "Score\*" with the value "99.95" entered in the input field.

15. Click in the **Class** field, then a drop-down window is displayed. Click on the appropriate class.



**Class**

- None -

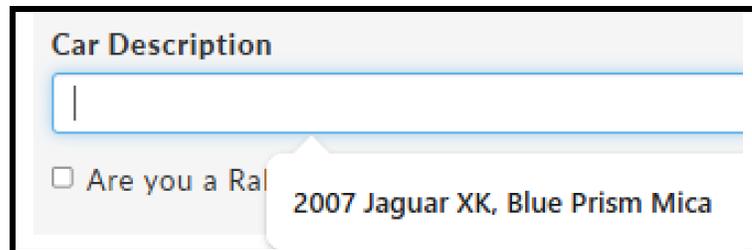
- None -

C1/PRE - Classics (Pre-XK eng

C2/120: XK 120 (1948-54)

**C3/140: XK 140 (1955-57)**

16. Click in the **Car Description** field. Add year, model and color.



**Car Description**

|

Are you a Racer

2007 Jaguar XK, Blue Prism Mica

17. After all of the concours related information is entered, there are two options:
- To enter another member's concours information, click on the **Add member Event Result Entry** button and repeat Steps 9 through 16.
  - To exit, scroll to the bottom of the page and click on the green 'Save' button.

