

# Jaguar Clubs Of North America, Inc.

## Bylaw Change Form



1. Open this form and save it to your hard drive.
2. With the form open, press the **Tab** key to move through the fields and type the information in.
3. When done, save the form and close it.
4. Email, or USMail the form to:

**JCNA Secretary**  
**500 Westover Dr. #8354**  
**Sanford, NC. 27330**

[Secretary@JCNA.com](mailto:Secretary@JCNA.com)

**Questions call 888-258-2524 "other inquires"**

As per the JCNA Bylaws, the bylaws may be amended at any annual general meeting or special meeting by a vote of two-thirds (2/3) of the voting members present, or represented by proxies, provided a copy of the proposed amendment(s) has been included in the call of the annual or special meetings at least **forty five (45)** days prior to the AGM."

Article Number and title     Article V Officers: Election and Appointments

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Section Number and title     Section 6. Powers and Duties fo the Treasurer

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State current  
 bylaw, if any  
 (Use separate sheet  
 if necessary)

The treasurer shall be appointed by the president and confirmed by a vote of the board of directors. The treasurer shall have the custody of all JCNA funds and securities and shall keep full and accurate accounts of receipts and disbursements in books belonging to JCNA, and shall deposit all moneys and other valuable effects in the name and to the credit of JCNA in such depositories as may be designated by the board of directors.

The treasurer will prepare the annual budget of JCNA and be responsible for monitoring the financial position of JCNA and preparing quarterly financial statements and reporting on these to the board and the membership, by mail and at the annual general meeting. The treasurer will prepare the annual financial statement and prepare or supervise preparation of Federal and other tax returns. The treasurer shall be responsible for reimbursing officers and directors of JCNA for expenses incurred on behalf of JCNA which are authorized or approved by the board.

State proposed bylaw  
 or change  
 (Use separate sheet if  
 necessary)

The treasurer shall be appointed by the president and confirmed by a vote of the board of directors. The treasurer, in collaboration with the JCNA Administrator, shall have the custody of all JCNA funds and securities and shall keep full and accurate accounts of receipts and disbursements in books belonging to JCNA, and shall deposit all moneys and other valuable effects in the name and to the credit of JCNA in such depositories as may be designated by the board of directors.

The treasurer and administrator together will prepare the annual budget and be responsible for monitoring the financial position of JCNA, prepare quarterly financial updated reported to the board, and prepare the annual financial statement for the AGM. The treasurer will also prepare or supervise preparation of Federal and other

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tax returns. The treasurer shall be responsible for reimbursing officers and directors of JCNA for expenses incurred on behalf of JCNA which are authorized or approved by the board.

Reason for Change:  
(Use separate sheet if necessary)

Updating the Bylaws to reflect modifications made by the adoption of Corporate Policy C-0600-101 in accordance with IRS recommendation.

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